Pomona Insurance Requirements

A Certificate of Public Liability Insurance, minimum $1,000,000 General Liability with a $2,000,000 aggregate, document is required.

In addition, the City of Pomona must be named as an Additional Insured on a separate Additional Insured Endorsement.

Note: The City of Pomona requires a signed Endorsement.

Required wording on the insurance certificate

In the "Description of Operations" box:

City of Pomona and its officers, City Council, agents, employees, and volunteers are additional named insured with respect to liabilities arising out of the performance of services hereunder.

In the "Certificate Holder" box:

City of Pomona, 505 South Garey Avenue, Pomona, CA 91766

On the Endorsement:

City of Pomona, 505 South Garey Avenue, Pomona, CA 91766, and its officers, City Council, agents, employees, and volunteers are additional named insured with respect to liabilities arising out of the performance of services hereunder.

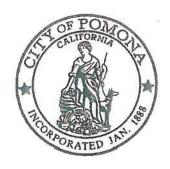NOTE: The City of Pomona REQUIRES that the Endorsement is Signed.

CITY OF POMONA
Filming Permit Application

Production Company: _____ Production Title: _____

Filming Company: _____ Address: _____ Phone: _____

Production Type:
☐ Feature ☐ TV Series/Movie ☐ Still Shoot ☐ Commercial
☐ Music Video ☐ Multimedia ☐ Industrial ☐ Documentary
☐ Student Film ☐ Other _____

Address: _____ City/State/Zip _____

Phone: (_____) _____ _____ Fax: (_____) _____ _____

Location Manager: _____ Phone: _____ Cell/Pager: _____

Fax: _____ Permit Co: _____ Phone: _____ Fax _____

Alternate Contact/Title _____ Cell/Phone _____

Insurance: _____ LA Co Fire Film Permit: # _____ None   FSO   FSA

Public/Private Property: Day/Night: _____ Prep Days: _____ Start: _____ End: _____

Story line: _____

General Description of Activities: _____

_____

Location(s):   1. _____   2. _____

3. _____   4. _____

FILMING DATES AND TIMES FOR EACH LOCATION LISTED ABOVE

Location#1
    Date: _____
    Times: _____
    Filming Activities: _____

    ____ Interior Dialogue
    ____ Exterior Dialogue
    ____ Camera in Curblane
    ____ Camera on Sidewalk
    ____ Drive Ups & Aways

    ____ Drive with Flow of Traffic
    ____ ITC
    ____ Tow Trailer Shots
    ____ Lane Closure
    ____ Street Closure

Location#2
    Date: _____
    Times: _____
    Filming Activities: _____

    ___ Interior Dialogue   ___ Drive with Flow of Traffic
    ___ Exterior Dialogue   ___ ITC
    ___ Camera in Curblane   ___ Tow Trailer Shots
    ___ Camera on Sidewalk   ___ Lane Closure
    ___ Drive Ups & Aways   ___ Street Closure

Location#3
    Date: _____
    Times: _____
    Filming Activities: _____

    ___ Interior Dialogue   ___ Drive with Flow of Traffic
    ___ Exterior Dialogue   ___ ITC
    ___ Camera in Curblane   ___ Tow Trailer Shots
    ___ Camera on Sidewalk   ___ Lane Closure
    ___ Drive Ups & Aways   ___ Street Closure

Location#4
    Date: _____
    Times: _____
    Filming Activities: _____

    ___ Interior Dialogue   ___ Drive with Flow of Traffic
    ___ Exterior Dialogue   ___ ITC
    ___ Camera in Curblane   ___ Tow Trailer Shots
    ___ Camera on Sidewalk   ___ Lane Closure
    ___ Drive Ups & Aways   ___ Street Closure

Construction Date(s): _____   Strike Down Date(s): _____
Construction Times(s): _____   Strike Down Time(s): _____

Describe any special Effects or Smoke: _____
_____

Total # of Cast: _____   Total # of Pyrotechnics: _____
Total # of Crew: _____   Total # of Animals: _____
Total # Extras: _____   Total # of Stunts: _____
Total # Cars: _____   Total # of Tents: _____
Total # Trucks: _____   Total # of Security: _____
Total # of Trailers: _____   Total # of Catering: _____
Total # of Generators: _____
Other: _____

_____ agrees to furnish a certificate of insurance in the amount of $2,000,000 naming the City of Pomona as additional insured and to hold harmless the City of Pomona from all injury, loss or damage regardless of fault or cause. Signature of Representative _____ Date _____

CITY OF POMONA
HOLD HARMLESS /INDEMNIFICATION AGREEMENT

The undersigned applicant agrees to and shall indemnify, defend and hold harmless the City of Pomona including elected or appointed officials, directors, officers, agents, employees, volunteer, or contractors against any legal proceeding in law or equity, and further shall indemnify, defend, and hold harmless the City of Pomona and its agents, officers, elected and appointed officials, employees and volunteers from and against any and all claims, liabilities, demands, suits, judgments, expenses, costs, and other legal expenses of every kind to which the City may be subject by reason of any act or omission, whether intentional or negligent, or from strict liability, arising from the conduct of any participant, invitee, attendee, sponsor or any third person who is or is not an invitee, attendee, participant, or sponsor of the event.

Event: _____

Date (s) of Event: _____

Name of organization or company: _____

_____

_____   _____   _____
Name/Title (please print)   Signature   Date

_____   _____   _____
Name/Title (please print)   Signature   Date

_____   _____   _____
Name/Title (please print)   Signature   Date