



Bureau of Land Management

Box Canyon Rd Palen Dunes Painted Canyon

Dear BLM Applicant:

The following is information about the **Bureau of Land Management Commercial Film Permit Application**.

Attached you will find:

1. BLM Cover Page with instructions and fee information – 3 pages
2. Land Use Application and Permit, 3 pages (**signature required on Page 1 & 2**)
3. Film Permit Application, 4 pages (**signature required on page 4**)
4. Commercial Filming Stipulations, 5 pages (**signature required on page 5**)

Please include with your return Email:

- a. #2 – 4 signed and completed (required)
- b. A **Storyboard** or a **detailed description of activities** (not required but highly recommended)
- c. A map showing exactly what area(s) you are requesting – GPS coordinates are preferred
- d. A Certificate of Insurance **and** a Letter of Endorsement listing the **Bureau of Land Management** as additionally insured (Required – see page two (2) for details)

Please read and complete the aforementioned forms. **Any pages left unsigned or incomplete will halt the permit process and delay your permit.** Please use the checklist above to verify you have prepared all the appropriate documents. Once the **signed and fully complete** application has been received, along with required insurance documents and payment, the IEFS will process your permit within 14 working days. It is important to list **ALL** props, vehicles, and equipment to be used, along with a detailed description of your activities and/or a storyboard. You must list all stunts, precision driving, pyrotechnics, explosive devices, airplanes, helicopters or drones used in your shoot.

FEES*

All Motion Filming (Film, Digital, Video, etc.)Permit Rates: 01-30 people = \$250/day
31-60 people = \$500/day
61+ people = \$600/day

Commercial Still Photography.....Permit Rates: 01-10 people = \$100/day
11-30 people = \$150/day
31+ people = \$250/day

Processing Fee To be determined based on BLM Review (Starts at \$131)

Monitoring Fee To be determined based on BLM Review (Starts at \$131)

IEFS Fee+ \$199 per permit

*Regulations (43 CFR 2920.6(b)) require the collection of cost recovery and monitoring fees for land use permits.

*to avoid this fee you can contact the BLM directly for permit processing – (760) 833-7100. This will also increase your permit processing time to 3-5 weeks or more.



Bureau of Land Management

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ALL FEES ARE NON-REFUNDABLE

All fees will be invoice via Square and will have a 3.1% convenience fee added to the total.

If you want to pay by check, make it payable to the Inland Empire Film Services, Inc. Once you have been given your total, overnight (via FedEx, UPS, etc.) your check to the address supplied by the IEFS representative. Keep in mind that the check has to clear the bank a minimum of 3 week days BEFORE your first day of shooting for the permit to be issued.

You must provide proof of liability insurance and a Letter of Endorsement (ISO Form CG-20-12-07-98 or equivalent) naming the Bureau of Land Management as additionally insured for the amount of \$1 million.

The Insurance Certificate *must* read in the "Certificate Holder" Box *verbatim*:
"Bureau of Land Management, 1201 Bird Center Dr, Palm Springs, CA 92262"

The Insurance Certificate *must* read in the "Description of Operations" Box *verbatim*:
"U.S. Department of the Interior, Bureau of Land Management, as additional insured"

The Letter of Endorsement *must* read *verbatim*:
"Bureau of Land Management, 1201 Bird Center Dr, Palm Springs, CA 92262"
And
"U.S. Department of the Interior, Bureau of Land Management, as additional insured"

In the event of the use of aircraft (planes, helicopters, etc), an Aircraft Liability Insurance Certificate and Letter of Endorsement is required naming the Bureau of Land Management as additionally insured in the amount of \$5 million. *If you are using drones, an UAS/aircraft liability insurance in the amount of \$2 million is required along with your FAA drone documents and a POA with Aeronautical maps, copy of 107 cert and FAA drone registration.*

The Aircraft Insurance Certificate *must* read in the "Certificate Holder" Box *verbatim*:
"Bureau of Land Management, 1201 Bird Center Dr, Palm Springs, CA 92262"

The Aircraft Insurance Certificate *must* read in the "Description of Operations" Box *verbatim*:
"U.S. Department of the Interior, Bureau of Land Management, as additional insured"

The Aircraft Letter of Endorsement *must* read *verbatim*:
"Bureau of Land Management, 1201 Bird Center Dr, Palm Springs, CA 92262"
And
"U.S. Department of the Interior, Bureau of Land Management, as additional insured"

A Copy of your “Plan of Activities” (POA) filed with the FAA is also required for aircraft

Please contact us once a specific location has been chosen to determine the availability of that location on the date you desire. **All locations requested are tentative and are not guaranteed reserved until your paperwork is received, completed, signed and paid in full.**

All vehicles to be used during filming must have displayed the approved permit on the front, driver’s side dashboard. Also, a complete copy of your permit, stipulations, maps and insurance must be on site at all times.



Bureau of Land Management
**Filming on Public
Lands**



**Required Form --
DETAILED
DESCRIPTION OF
FILMING ACTIVITY**

Print this form, fill it in, and send it to the appropriate BLM office.

- 1. Company Name:**

- 2. Production Manager &Phone #:**

- 3. Alternate Contact &Phone #:**

- 4. Site Location/Name:**

5. Specific location (ie, what part of lake bed/dunes,etc.):

6. Dates & hours of use:

7. Number of personnel to be on location (include everyone):

8. Animals to be on location:

9. Describe activity to occur in detail (if possible, attach a copy of the story board):

10. List numbers and type of equipment, vehicles, and aircraft to be on location:

Cameras:

Small vehicles (<than one ton):

Large vehicles:(>than one ton):

Aircraft:(numbers and type):

11. Describe props and sets to be used/constructed:

12. Describe any explosives to be used:

13. Describe any pyrotechnics to be used:

SIGNATURE: _____ **DATE:** _____

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
LAND USE APPLICATION AND PERMIT
(Sec. 302(b) of P.L. 94 - 579, October 21, 1976, 43 U.S.C. 1732)

FORM APPROVED
OMB NO. 1004-0009
Expires: March 31, 2014

FOR BUREAU OF LAND MANAGEMENT (BLM) USE ONLY

Application Number

1. Name (first, middle initial, and last)	Address (include zip code)	Phone (include area code)

2. Attach map or sketch showing public lands for which you are applying

3. Proposed date(s) of use: from _____ to _____

4. Give legal basis for holding interest in lands in the State of CALIFORNIA
(Check appropriate box at right and explain.)

<input type="checkbox"/> Resident	<input type="checkbox"/> Partnership
<input type="checkbox"/> Corporation	<input type="checkbox"/> County
<input type="checkbox"/> Local Government	<input type="checkbox"/> State Government
<input type="checkbox"/> Other	

5. Are the lands now improved, occupied or used? Yes No (If "yes," describe improvements and purposes, identify users and occupants.)

6. Do you need access to the land? Yes No (Describe needed or existing access)

Only filing in the right-of-way of the County maintained Box Canyon Rd.

7a. What do you propose to use the lands for?

See attached

b. What improvements and/or land development do you propose? (To complete application processing, engineering and construction drawings may be required)

N/A

c. What is the estimated capital cost? \$ <u>0</u>	d. What is the source of water for the proposed use? For personal use only
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I CERTIFY That the information given by me in this application is true, complete, and correct to the best of my knowledge and belief and is given in good faith.

(Signature of Applicant)

(Date)

Title 18 U.S.C. Section 1001, makes it a crime for any person knowingly and willfully to make to any department or agency of the United States any false, fictitious, or fraudulent statements or representations as to any matter within its jurisdiction.

(Continued on page 2)

PERMIT

Permission is hereby granted to
of
to use the following described lands:

Permit Number

TOWNSHIP	RANGE	SECTION	SUBDIVISION
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Meridian	State	County	Acres (number)
RIVERSIDE COUNTY	CALIFORNIA	RIVERSIDE COUNTY	

for the purpose of
commercial filming - All activity will be restricted to the Right-Of-Way of Box Canyon Rd - No disturbance to the BLM lands. See addendum.

and subject to the following conditions:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. This permit is issued for the period specified below. It is revocable at the discretion of the BLM, at any time upon notice. This permit is subject to valid adverse claims heretofore or hereafter acquired. 2. This permit is subject to all applicable provisions of the regulations (43 CFR 2920) which are made a part hereof. 3. This permit may not be assigned without prior approval of the BLM. 4. Permittee must not enclose roads or trails commonly in public use. 5. Authorized representatives of the Department of the Interior, other Federal agencies, and State and local law officials will at all times have the right to enter the premises on official business. 6. Permittee must pay the United States for any damage to its property resulting from the use. 7. Permittee must notify the BLM of address change immediately. 8. Permittee must observe all Federal, State, and local laws and regulations applicable to the premises and to erection or maintenance of signs or advertising displays including the regulations for the protection of game birds and game animals, and must keep the premises in a neat, orderly, and sanitary condition. 9. Permittee must pay the BLM, in advance, the lump sum of \$ _____ for the period of use authorized | <p>by this permit or \$ _____, annually, as rental or such other sum as may be required if a rental adjustment is made.</p> <ol style="list-style-type: none"> 10. Use or occupancy of land under this permit will commence within _____ months from date hereof and must be exercised at least _____ days each year. 11. Permittee must take all reasonable precautions to prevent and suppress forest, brush, and grass fires and prevent pollution of waters on or in the vicinity of the lands. 12. Permittee must not cut any timber on the lands or remove other resources from the land without prior written permission from the BLM. Such permission may be conditioned by a requirement to pay fair market value for the timber or other resources. 13. Permittee agrees to have the serial number of this permit marked or painted on each advertising display or other facility erected or maintained under the authority of such permit. 14. This permit is subject to the provisions of Executive Order No. 11246 of September 24, 1965, as amended, which sets forth the Equal Opportunity clauses. A copy of this order may be obtained from the BLM. 15. Permittee acknowledges, by signing below, that he/she knows, understands and accepts the terms and conditions under which this permit is issued. |
|--|--|
16. Special conditions (attach additional sheets, if necessary)

SEE ATTACHED STIPULATIONS

Permit issued for period

From _____
To _____

(Permittee)

(BLM)

(Title) (Date)

INSTRUCTIONS

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Submit, in <i>duplicate</i>, to any local office of the Bureau of Land Management having jurisdiction of the lands. 2. Applications for Land Use Permits will not be accepted unless a notification of the availability of the land for non-BLM use (<i>Notice of Realty Action</i>) has been published in the Federal Register and for 3 weeks thereafter in a newspaper of general circulation. This provision does not apply in those situations where the publication of | <p>a (<i>Notice of Realty Action</i>) has been waived by the BLM.</p> <ol style="list-style-type: none"> 3. Costs of processing the application must be paid by the applicant in advance. 4. The BLM may require additional information to process an application. Processing will be deferred until the required information is furnished by the applicant. |
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NOTICES

The Privacy Act and 43 CFR 2.48(d) require that you be furnished with the following information in connection with the information required by this form.

AUTHORITY: 43 U.S.C. 1732 and 43 CFR Part 2920 permit collection of the information requested by this form.

PRINCIPAL PURPOSE: The BLM uses the information in this form to process your application.

ROUTINE USES: In accordance with the System of Records titled, "Land and Minerals Authorization Tracking System--Interior, LLM-32," disclosure outside the Department of the Interior may be made: (1) To appropriate Federal agencies when concurrence or supporting information is required prior to granting or acquiring a right or interest in lands or resources, (2) To Federal, State, or local agencies or a member of the general public in response to a specific request for pertinent information, (3) To the U.S. Department of Justice or in a proceeding before a court or adjudicative body when (a) the United States, the Department of the Interior, a component of the Department, or when represented by the government, an employee of the Department is a party to litigation or anticipated litigation or has an interest in such litigation, and (b) the Department of the Interior determines that the disclosure is relevant or necessary to the litigation and is compatible with the purpose for which the records were compiled, (4) To an appropriate Federal, State, local, or foreign agency responsible for investigating, prosecuting, enforcing, or implementing a statute, regulation, rule, or order, where the disclosing agency becomes aware of an indication of a violation or potential violation of civil or criminal law or regulation, (5) To a member of Congress or a Congressional staff member from the record of an individual in response to an inquiry made at the request of that individual, (6) To the Department of the Treasury to effect payment to Federal, State, and local government agencies, nongovernmental organizations, and individuals, and (7) To individuals involved in responding to a breach of Federal data. The BLM will only disclose this information in accordance with the Freedom of Information Act, the Privacy Act, and the provisions at 43 CFR 2.56(c).

The Paperwork Reduction Act requires us to inform you that:

The BLM collects this information to process applications for land use authorizations, in accordance with 43 CFR Part 2920.

You do not have to respond to this or any other Federal agency-sponsored information collection unless it displays a valid OMB control number.

EFFECT OF NOT PROVIDING INFORMATION: Submission of the requested information is necessary to obtain or retain a benefit. Failure to submit all of the requested information or to complete this form may result in delay or preclude the BLM's acceptance of your form.

BURDEN HOURS STATEMENT: The estimated public reporting burden for this form is 1 hour per response for the majority of responses, including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. For more complex responses, the estimated public reporting burden is 120 hours per response, including the time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. You may submit comments regarding the burden estimate or any other aspect of this form to: U.S. Department of the Interior, Bureau of Land Management (1004-0009), Bureau Information Collection Clearance Officer (WO-630), 1849 C Street, N.W., Washington, D.C. 20240.

Film Permit Stipulations
BLM Palm Springs-South Coast Field Office

1. Mecca Hills Wilderness is on both sides of Box Canyon. Filming activities are permitted within 200 feet from centerline of Box Canyon Road or up to the canyon walls if less than 200 feet. Activity must stay within pre-existing disturbance areas, no new disturbance or off road vehicle travel will be permitted. Use of the canyon walls and hills is excluded. Commercial; photography is permitted within 200 feet of the paved road.
2. No more than 4 vehicles are permitted on location.
3. Vehicles shall only park in previously disturbed areas devoid of vegetation.
4. Permittee shall provide BLM with certificate of public liability insurance (COI) in the amount of \$1,000,000.00 naming the Bureau of Land Management as additionally insured.
5. Vegetation shall not be removed, cleared or destroyed within the area.
6. Vehicles and/or equipment will not be allowed to block road access and will stay within road right-of-way and disturbed turnouts of the roads. (The Highway Patrol and County of Riverside should be notified for required permits).
7. Permittee is authorized to locate their vehicles within disturbed areas large enough to accommodate them without disturbing or destroying vegetation.
8. All trash or prop material associated with the project must be removed from the site at conclusion of filming.
9. Areas of sand/soil moved and recontoured by permittee shall be replaced and returned to as close to original state as possible to the satisfaction of the designated authorized officer of the Bureau of Land Management.
10. Permittee shall be held responsible for stipulations compliance by all parties associated with the permit.
11. Pyrotechnics are not authorized with this permit.
12. The permittee is required to keep a copy of this permit on site at all times for review by BLM personnel upon request. All persons (i.e., Permittees, contractors, sub-contractor, etc.) working at the site shall be familiar with the permit stipulations.
13. BLM will conduct site monitoring before and after the filming takes place.

14. Permittee shall supply their own drinking water and sanitation facilities. Absolutely no dumping of sewage or garbage on the ground is permitted.
15. Permittee shall leave the area in a condition satisfactory to the authorized officer of the Bureau of Land Management.
16. Any changes of site shooting location on public lands must be approved by the Authorized Officer.
17. Permittee shall be responsible for obtaining any required State and/or County permits or licenses. The permit authorizes the use of public lands under the jurisdiction of the BLM only.
18. Filming or recording BLM signs, including the Santa Rosa and San Jacinto Mountains National Monument sign, is prohibited.
19. Issuance of this permit does not constitute exclusive use of the public lands by the Permittee. Other permits may be issued within this permit area at the discretion of the Authorized Officer.
20. This permit may be revoked by the Authorized Officer for cause. The determination of what Constitutes cause will be decided solely by the Authorized Officer. There will be no refund of monies remitted by the Permittee for authorizations that are revoked by the Authorized Officer for cause. Examples of what may be considered cause include, but are not limited to, any violation of permit stipulations, interfering with other lawful users, unnecessary surface disturbance, and failure to follow the direction of any BLM employee directing and/or coordinating on-the-ground activities associated with this permit.
21. Filming operations shall be conducted in such a manner as to avoid creating safety hazards to other public lands visitors and users, and to the filming crews. The Permittee shall use whatever signs, flagging, help of individuals, or other appropriate safety devices for the safe conduct of the filming operation and the protection of other users and visitors before, during, and after filming activities. Props, equipment and vehicles that are left overnight at ongoing filming sites, must be accompanied by a guard and warning lights.
22. No person shall carry a weapon, including, but not limited to firearms and batons, during the performance of their duties or while acting in any way as an agent of the Permittee unless specifically authorized in writing by the Authorized Officer. It is the Permittees responsibility to ensure continued compliance with this stipulation.
23. You must receive prior approval from the Authorized Officer for the use of animals. Animals not endemic to the area shall be under the control of qualified animal handlers at all times. Animals shall not be allowed to feed on the natural vegetation. The Permittee

is responsible for providing appropriate weed-free feed immediately upon request to use the animal in filming and throughout the duration the animal is on public lands. The Permittee is responsible for providing water for the animals. All animal waste shall be removed from the public lands on a daily basis. Transmission of diseases from domestic animals to wildlife will be avoided through appropriate action 9 vaccines, avoidance of contact, etc.

24. Helicopters or fixed-wing aircraft will not be used during the filming project unless specifically authorized in the permit. If use is authorized, the Permittee shall provide on-the-ground traffic control, as well as other precautionary measures deemed necessary by the authorized officer to ensure public safety. Fueling of aircraft on public lands will not be authorized.
25. **Film companies planning to use drones** must use a company that has been granted an exemption by the Federal Aviation Administration (FAA); exempted companies are listed at this website:

http://www.faa.gov/uas/legislative_programs/section_333/333_authorizations/

You may also use an operator that has acquired the FAA Part 107 Certification. Filming companies must provide the BLM with a copy of the exemption/certification paperwork before a film permit can be issued for drone use.

26. Within **180 days after completion** of the filming operation, **the permittee is required to provide the BLM office with copies of prints and/or video depicting the project, as authorized by this permit.** This material will become the property of the BLM for use in developing a library to represent the types of filming activities that occur on the BLM public lands. Materials should be sent to:

**Bureau of Land Management
Film Permit/Realty
1201 Bird Center Drive
Palm Springs, CA 92262**

27. *For movie projects;* Acknowledgment through the film credits shall be given to: U.S. Department of the Interior, Bureau of Land Management, Palm Springs-South Coast Field Office, for the portion of the movie filmed on lands administered by the BLM.

General Desert Tortoise Mitigation Measures

Worker Training

All workers shall be given special instruction on the desert tortoise prior to any filming activities occurring along Box Canyon Road. This instruction will include training on distribution, general behavior and ecology, protection afforded by State and Federal Endangered Species Acts (including prohibitions and penalties), and procedures for reporting encounters, and the importance of following the protection measures.

No New Surface Disturbance

No new surface disturbance allowed. Previously disturbed areas shall be used as worksites and for storage of equipment and supplies. No crushing or removal of perennial vegetation (i.e., shrubs) is allowed.

Biological Monitor

For activities conducted between March 15 and November 1, filming activities shall be monitored by a Qualified Biologist approved by BLM or the BLM Wildlife Biologist for the Palm Springs South Coast Field Office. The Biologist shall be present during all activities in which encounters with tortoises may occur. The Biologist shall watch for tortoises wandering into the filming areas, check under vehicles, and conduct other activities necessary to ensure that death or injuries of tortoises is avoided. All sightings of tortoises will be reported immediately to the BLM Wildlife Biologist. No touching, handling, collecting, or harassing of tortoises is allowed.

Refuse Disposal

All trash and food items generated by filming activities shall be promptly contained and regularly removed from the project site to reduce the attractiveness of the area to common ravens and other desert predators.

Dogs

No dogs allowed on site.

Motorized Access

Motor vehicle access shall be limited to maintained roads and designated routes. Be watchful for tortoises on dirt roads. If a tortoise is spotted by the film crew, it will be reported immediately to the BLM Wildlife Biologist.

- a. Speed Limits.** Vehicle speed within a project area, along right-of-way maintenance roads and on routes designated for limited use shall not exceed 20 miles per hour. Workers shall be made aware of these limits.
- b. Tortoises Under Vehicles.** Vehicles shall be inspected immediately prior to being moved. If a tortoise is found beneath a vehicle, the Authorized Biologist shall be

contacted to move the animal from harm's way, or the vehicle shall not be moved until the desert tortoise leaves of its own accord.

The Permittee acknowledges, by signing below, that he/she knows, understands and accepts the terms and conditions under which this permit is issued.

X _____
Signature of Permittee

Printed Name and Title

Date