

Insurance Requirement Information

1. INSURANCE REQUIREMENTS

Before any permit is issued for any special event, the applicant shall provide the Town with evidence of a policy of liability insurance with an endorsement issued by an admitted insurer in an amount of not less than \$1,000,000. The policy shall name the applicant and the Town of Yucca Valley, its officers, agents, and employees, as co-insured for protection against any loss, claims, liability, injury, and damage of any nature arising out of or in any way connected to the temporary special event conducted by the applicant. The insurance coverage shall be primary and not contributing with any other insurance of the Town. The applicant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self insured retention is increased. The certificate shall not be subject to cancellation or modification until after thirty days written notice to the Town. The cancellation policy shall read as follows: "Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail 30 days written notice to the certificate holder named to the left [The Town of Yucca Valley]." A copy of the certificate shall remain on file.

2. INDEMNIFICATION AND HOLD HARMLESS (FOR EVENTS ON TOWN PROPERTY)

The applicant is solely responsible for any damage, loss, accident or injury to persons or property resulting from the use of Town facilities. Applicant shall be responsible for control and supervision of the people in attendance during the use of the facility and shall see that no damage is done to furnishings, fixtures or any part of the facility. Any violation of the Town Rules and Regulations can result in a denial of further permits and, in case of damage to a facility, financial reimbursement for repair or replacement will be demanded.

I, the undersigned, have received and read a copy of the Town Rules and Regulations concerning the use of Town facilities and agree to comply with them. I, or my representative, agree to be present during the entire period of use of the facility by the applicant organization.

(FOR EVENTS ON TOWN PROPERTY OR FOR EVENTS NOT ON TOWN PROPERTY)

Applicant shall hold harmless, defend and indemnify the Town of Yucca Valley, its officers, officials, employees and volunteers from and against all demands, claims, damages, losses and expenses (including attorneys' fees), judgments or liabilities which actually or allegedly arise out of the issuance of the Special Events permit described herein or the events permitted hereby, including but not limited to any act or omission of the Applicant, its agents, employees or subcontractors directly or indirectly responsible to Applicant; excepting those claims, demands, damages, expenses (including attorneys' fees), judgments and liabilities resulting from the sole negligence or willful misconduct of the Town.

Applicant shall notify the Town in writing immediately in the event of any accident or injury arising out of or in connection with this Agreement.



YUCCA VALLEY PERMIT APPLICATION

Applicant Information

Company Name: _____ Production Title: _____
Contact Name: _____ Title: _____
Address: _____ Email: _____
Street Address

City State ZIP Code

Company Phone:() _____ Cell Phone:() _____
Secondary Contact: _____
Title, Cell & email: _____

Filming Information

Type of Production

Feature TV Episodic TV Reality
 Commercial Stills Documentary/Industrial
 Music Video Student Other (Specify) _____

Total number of people on location (crew, cast, vendors, etc): _____

Vehicle Breakdown (# of each):

Cars: _____ Lg. Trucks: _____ RVs: _____ Picture Vehicles: _____
Generators: _____ Camera Cars: _____ Other (specify & #): _____

Location:

Location Name (if applicable): _____
Address: _____
Owner/Rep Name: _____
Owner/Rep Number: _____
Date(s) and time(s) of shoot: _____
Summary of scenes (activity, stunts, SFX, etc): _____

Owner/Applicant Authorization

Applicant/Representative: I/We have reviewed this completed application and the attached material. The information included with this application is true and correct to the best of my/our knowledge. I/We further understand that the Town may not approve the application as submitted, and may set conditions of approval. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application.

Signed: _____

Date: _____

Property Owner: I/We certify that I/We are presently the legal owner(s) of the above described property (If the undersigned is different from the legal property owner, a letter of authorization must accompany the form). Further, I/We acknowledge the filing of this application and certify that all of the above information is true and accurate. I/We understand that I/We are responsible for ensuring compliance with conditions of approval. I/We hereby authorize the Town of Yucca Valley and or/its designated agent(s) to enter onto the subject property to confirm the location of existing conditions and proposed improvements including compliance with applicable Town Code Requirements. Further, I/We understand that all documents, maps, reports, etc., submitted with this application are deemed to be public records. This application does not guarantee approval or constitute a building permit application. I am hereby authorizing

_____ to act as my agent and is further authorized to sign any and all documents on my behalf.

Signed: _____

Dated: _____



TOWN OF YUCCA VALLEY

57090 Twentynine Palms Hwy, Yucca Valley, CA 92284

(760) 369-7207

BUSINESS REGISTRATION APPLICATION

Business Name _____ Phone _____
 Business _____ Start Date _____
 Location _____
 Address _____ Ownership Type _____
 Mailing _____
 Address _____ Email _____
 Description of Business _____ State License No. _____
 Questionnaire to be completed on reverse State License Expiration _____

Owners, Partners, or Corporate Officers

Owner 1 Name _____ Title _____
 Address: _____ Phone No. _____
 _____ Mobile No. _____

Owner 2 Name _____ Title _____
 Address: _____ Phone No. _____
 _____ Mobile No. _____

New Business Registration

Complete and return this application with your fee of
\$74.00 Make checks payable to the Town of Yucca Valley

REGISTRATION FEES DETAIL

Registration Fee	\$ 70.00
State CASp Fee	\$ 4.00
Total Amount Due	<u>\$ 74.00</u>

NOTICE: Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx
 The Department of Rehabilitation at www.rehab.cahwnet.gov
 The California Commission on Disability Access at www.cdda.ca.gov

Cash Check# _____
 Credit Card Auth # _____

Date and Initials of Staff taking payment _____

I HEREBY DECLARE UNDER PENALTY OF PERJURY THAT THE INFORMATION IS TRUE AND CORRECT

Signature of Owner or Representative

Date



TOWN OF YUCCA VALLEY

57090 Twentynine Palms Hwy, Yucca Valley, CA 92284

(760) 369-7207

DESCRIPTION OF BUSINESS QUESTIONNAIRE

1. Please describe your business in detail. _____

2. Do you manufacture a product? _____

If yes, please describe product manufactured. _____

3 .Do you sell a product? _____

If yes, what product/products do you sell? _____

4. Is the business location address at a residential property? _____

If yes, are customers visiting the location? _____

If yes, in what part of the house is the business activity occurring?

If you answered yes to question 4, please contact the Planning department to obtain additional information regarding your business.

The Planning Department can be reached by telephone at 760-369-6575 x317
or visited at their offices located at 58928 Business Center Drive, Yucca Valley, CA 92284